

Vestry Meeting Minutes
Trinity Church – Milford
7pm on June 13, 2016

Check-in and Opening Worship (Ralph Stafford)

Attendees: Fr. Mac Murray, Dwight Kee, Dianne Belamarich, Ruth Warner, John Ellis, Peach Warren, Sarajane Duncan-Rector, Ginny Starkis, Ralph Stafford, Lucille Clinkman, Jim Phillips, Steve Ketcham, Elaina Chambers

Absent: Patricia Peterson, Cheryl Martin, Cheryl Eidenger Taylor, Gayle Ruscitti

- ✦ Opening Worship – the meeting opened with a prayer read by Ralph Stafford

Housekeeping

- ✦ Adoption of the Agenda. – **A motion was made and seconded from the floor to accept the agenda as presented. It passed unanimously.**
- ✦ Acceptance of the Minutes of the May 2016 Meeting – **A motion was made and seconded from the floor to accept the Minutes of the May Vestry meeting as provided via email. It passed unanimously.**

Parishioner Sharing - Comments / Discussion

- ✦ Justin Varteresian finished the “Loving the Questions” program. He’d like to encourage others to attend when it’s offered in the fall. The next step in his process is the commission on ministry meeting.
- ✦ Ralph was offered a full time position with the company he’s been contracting for.
- ✦ People were happy Pam Mott and Rich Simpson preached recently when Fr. Mac was away.

Vestry Handbook and Vestry Resource Guide

- ✦ Discussion of Chapter 3 of each book
- ✦ The Vestry Resource Guide
 - Discussion of Chapter 3 – Building Strong Leadership Teams.
 - Steve expressed that he likes the way we run vestry meetings...in that we have a different person lead each month instead of having Fr. Mac run them. Vestry Orientation...Ralph wondered if there was something we could do to share with potential new members to help them understand how our vestry operates. Sarajane commented on communication...should we communicate more or less than we are now. The VPoD on the first Sunday after Vestry will try to highlight what went on at the meeting.
 - Vestry Retreat will be Friday evening, Feb. 17 and all day Saturday, Feb. 18, 2017.
- ✦ The Vestry Handbook
 - Discussion of Chapter 3 – Finances
 - The Episcopal Network (TEN's) program has worked well for Trinity in the past.
 - The AED machine was offered as a gift in memory of Ellen Fettig.
 - We don't “rent” space...we do accept donations though.
 - The blue room downstairs is going to become an office for a psychologist for veterans.
 - Capital Funding...one thing we'll discuss later tonight is air conditioning in the parish hall.
 - Jim had an opportunity to assist one of the stewards of the offering and found the process quite interesting.

Ministry Issues / Actions

- ✦ Worship Experience / Worship Helpers: Peach Warren – the Choir is off for the Summer.
- ✦ Education And Spiritual Development: Ginny Starkis & Elaina Chambers
 - Need to brainstorm about who to ask and what the expectation is for the position of leader of the Junior Youth Group.
- ✦ Pastoral Care: Patricia Peterson
- ✦ Mission and Outreach: Lucille Clinkman and Cheryl Martin
 - Change the Babies – We'll be looking to support this ministry in the future. We've committed to \$1,500/year for 5 years.
 - We'll do the the Jessie Tree again this Christmas.
 - The Missions Committee voted to donate \$250 for Alternative's yearly fundraiser, Valley Friendship Tour.
- ✦ Parish Life: Steve Ketcham and Ralph Stafford
 - A coordinator is needed for the 10 O'Clock service coffee hour.
- ✦ Fundraising and Parish Wide Events: Gayle Ruscitti and Ruth Warner
 - Fall / Welcome Back Picnic (Sept 11) – someone needs to be designated to oversee this.
 - Where to hang the AED – probably not the parish hall as it would interfere with the Christmas Fair.

- ✦ Congregational Development: Sarajane Duncan-Richter
 - Safe Church Training – all vestry members need to do the training as required by the diocese. There will be a 3 hour training in the fall at Trinity.
 - GFS Scholarship Recommendations – there will be two recipients. Right now we give an amount to a graduating senior. Do we want to talk about making it available to the recipient each year of their college careers? The GFS committee needs to discuss the policy for the future.
- ✦ Management Of Parish Resources: John Ellis and Jim Phillips
 - Pledge Income - Instead of sending just a statement in the fall, send a letter too.

Treasurer's Report (*Cheryl Eidingger-Taylor / Karen Carig-O'Neill*)

- ✦ May Treasurer's Report – **A motion was made and seconded from the floor to accept the Treasurer's report as presented. It passed unanimously.**
- ✦ Balance Sheet as of May 31, 2016 – **A motion was made and seconded from the floor to accept the Balance Sheet as presented. It passed unanimously.**
- ✦ Finance Committee Activities
 - Progress on Insurance Settlement – A contractor has been chosen to do the roof. He has a lot of experience working with insurance carriers. Dick Kosiba will be heavily involved with the process. We'll see how he does before we contract him to do more work.
 - Reviews for employees are being worked on.
 - The property committee is looking at replacing the windows in the parish hall and they'll get a quote for getting AC in the parish hall.

Wardens' Report (*Dwight Kee and John Ellis*)

- ✦ Planning Committee for the Vestry Retreat – need to decide on a “focus” for the retreat. Dwight will reach out to Pam Mott. John will check to see what SSJE has to offer.

Pastorial Associate's Report (*Mary Johnson*)

- ✦ Laundry Love – June 18th is the one year anniversary. They'll be having a party on Wednesday at the laundry mat. Starting in July they will have limitations as to what they can pay for. The committee met and decided they will hand out 2 rolls of quarters per adult present instead of doing “all” of the laundry they bring with them. Much of the business comes from the women's shelter. Laundry Love will be paying for a refurbished washer and drier for the women's shelter. Ultimately, this will cost less than having them come to the laundry mat each month.
- ✦ Community Forums – Fr. Mac would like to have forums where people come and speak on various topics and have them open to the public.
- ✦ Community Meals – Food storage is becoming a problem. Dry goods cannot be kept in the basement. The freezers are full with no room for the next pick up. There's a company that will “pick up” and distribute food...we'd have to meet with them to be sure we could still get the amount of food we need.

Rector's Report (*Fr. Mac*)

- ✦ Summer Trinitarian
 - July/August – one issue for the summer
 - September – mails at the end of August
- ✦ Attendance has dropped for the summer already. What would happen if we combined services for the summer? What to do about the low numbers???
- ✦ July/August Vestry Meeting – Combined meeting to be held in July.
- ✦ Milford Area Humanitarian Coalition
 - Summer Lunch Program – Training tomorrow night for anyone who is interested.
 - AED – just needs to be hung on the wall.
 - AC – again...this is something we have to think about...Air Conditioning the parish hall. Especially, with the summer feeding program being held at our church.

New Business – Fr. Mac invited the vestry to read an article handed out from Bishop Doug Fisher entitled “Lessons from Unlikely Sources: What a Market Researcher and a Megachurch are Teaching a Few Episcopalians about Growing the Church”

Closing Worship (*Ralph Stafford*)

CALENDAR: See Attached Calendar (to be provided at Vestry Meeting)

Upcoming Leadership Events:

- ✦ Upcoming Vestry Persons of the Day
 - 19-Jun Proper 7 Cheryl Martin (Father's Day)
 - 26-Jun Proper 8 Ginny Starkis
 - 03-Jul..... Proper 9 Gayle Ruscitti
 - 10-Jul..... Proper 10 Ralph Stafford
 - 17-Jul..... Proper 11 Lucille Clinkman
- ✦ June 23rd – Start of Summer Lunch Program (through August 30th)
- ✦ Vestry Meeting – Monday, July 11th – Lucille Clinkman, Facilitator
- ✦ Diocesan Convention – October 28-29 @ Marriott in Springfield
- ✦ Trinity Christmas Fair – December 3, 2016

2016 Events

- ✦ Monthly
 - First Friday – ROMEOs
 - Last Wednesday, Thursday and Friday – Community Dinner
- ✦ Shrove Tuesday Pancake Supper and Burning of the Ashes
- ✦ Ash Wednesday Service
- ✦ Adult Inquirer's Class (during Lent)
- ✦ Rotating Stations of the Cross in Lent
- ✦ St. Patrick's Day Dinner
- ✦ Community Blessing of the Palms (Palm Sunday)
- ✦ Maundy Thursday Service
- ✦ Good Friday – 3 Hour Service
- ✦ Easter Egg Hunt – Holy Saturday
- ✦ UTO Breakfast
- ✦ Newcomer's Potluck Supper
- ✦ Parish Clean Up Days (Spring and Fall)
- ✦ Pentecost – Mylar Balloons ???
- ✦ Welcome to Summer BBQ
- ✦ Blessing of the Backpacks
- ✦ Welcome Back BBQ
- ✦ Ministry Fair
- ✦ Blessing of the Animals
- ✦ AGS Walk
- ✦ Fall Senior Social (Covenant Committee)
- ✦ Taste of Trinity
- ✦ Italian / Harvest Supper
- ✦ Covenant Evensong and Potluck (Thanksgiving)
- ✦ Thanksgiving Baskets
- ✦ Thanksgiving Meal Delivery
- ✦ Jesse Tree
- ✦ Christmas Fair
- ✦ Caroling to Homebound
- ✦ Ecumenical Christmas Concert
- ✦ Blue Christmas Service
- ✦ Annual Meeting

