

Vestry Meeting Minutes

Trinity Church – Milford

7pm on May 9, 2016

Check-in and Opening Worship (Ginny Starkis)

Attendees: Fr. Mac Murray, Dwight Kee, Dianne Belamarich, Ruth Warner, John Ellis, Cheryl Martin, Peach Warren, Sarajane Duncan-Rector, Ginny Starkis, , Ralph Stafford, Lucille Clinkman, Jim Phillips, Steve Ketcham, Gayle Ruscitti

Absent: Patricia Peterson, Elaina Chambers, Cheryl Eidenger Taylor

- ✦ Opening Worship – The meeting began with the Lord's Prayer

Housekeeping

- ✦ Adoption of the Agenda. – **A motion was made and seconded from the floor to accept the agenda as presented. It passed unanimously.**
- ✦ Acceptance of the Minutes of the April 2016 Meeting – **A motion was made and seconded from the floor to accept the Minutes of the April Vestry meeting as provided via email. It passed unanimously.**

Parishioner Sharing - Comments / Discussion

- ✦ Last Wed. was the largest Community dinner ever - 127 dinners served. 90+ on Friday.

Vestry Handbook and Vestry Resource Guide

- ✦ The Vestry Resource Guide – Chapter 2
 - Executive Committee is the Rector and the wardens at Trinity.
- ✦ The Vestry Handbook – Chapter 2
 - Committees – don't settle for small committees
 - Should committee chairpersons be vestry members? If not, how do we keep up with what is being done. Face to face vs. email.
 - How do we increase/encourage participation in activities? Is time of day an issue? Maybe requests need to be more specific... ie: we need 4 people to clean up after community dinner not a general "we need help".
 - Maybe we need a "trinity tree" stewardship campaign whereby tasks are on a leaf and people pick a leaf for specific duties or tasks.
 - We as a vestry need to "talk" to people after services and learn their areas of interest.
 - Knowledge/Timing/Creativity – maybe each Sunday we need an insert in the bulletin of items where assistance is needed. A "featured" program or opportunity if you will. **A motion was made and seconded from the floor for the VPoD duties include highlighting an item at each service on their turn and try to capture interest for the ministry area they oversee. It passed unanimously.**

Ministry Issues / Actions

- ✦ Mission and Outreach: Lucille Clinkman and Cheryl Martin - They sent a letter offering help or discussion and received a response from one member who was not able to attend the invite. Laundry Love – Mary has reached out to her crew soliciting input for taking over when she is ill for example. Fr. Mac is meeting tomorrow with the woman who runs the women's shelter and with the owner of Easy Laundry to discuss such eventualities.
- ✦ Parish Life: Steve Ketcham and Ralph Stafford – Ralph got feedback on Romeo's lunch and discussed with Steve highlighting it as his next VPoD. Steve is looking for help or to turn over tending the church website to someone else.

Treasurer's Report (Cheryl Eidinger-Taylor / Karen Carig-O'Neill)

- ✦ 2015 Audit – The audit is complete. It was done by the person recommended by the diocese. A manual of Accounting procedures and policies needs to be created...it's in process. **A motion was made and seconded from the floor to accept the audit as presented. It passed unanimously.**
- ✦ April Treasurer's Report – Current income is about \$9K under Budget and expenses are about \$600 of what was expected. The numbers are consistent with past years at this time of year.

Wardens' Report (Dwight Kee and John Ellis)

- ✦ Planning Committee for the Vestry Retreat – September 25, noon to 6. Volunteers needed for planning.
- ✦ Progress on Insurance Settlement – Contractors are being reviewed. A decision will be made by the next finance committee meeting. The settlement covers the roof and interior work. Because we were handed this

“gift” we’re thinking of replacing the windows too...using some of our own money to do so. All items are to be accomplished in this calendar year.

- ✦ Potential Staffing Changes / Additions – We are not bringing on an assistant rector but we are looking at putting together the process to get one for next spring and increasing the hours of the parish nurse to be a pastoral associate to provide support for pastoral care and Stephen ministries. Fr. Mac is spread too thin right now and help is needed asap. We still need a Sunday School leader to replace Beth Moeller.

Rector’s Report (*Fr. Mac*)

- ✦ Reflections on the Holy Land – Fr. Mac talked about his trip and was surprised how different the area was from the last time he was there. He’d love to see Trinity do a pilgrimage to the holy land in the future...maybe 2017 or 2018.
- ✦ Episcopal Visit and Vestry / Leadership Meeting – May 22nd Bishop Doug will be here at the 10AM service. There will be confirmations and a baptism. There’ll be a meeting after coffee hour. Everyone is invited to attend this meeting.
- ✦ Milford Area Humanitarian Coalition – Tomorrow night at the senior center is the next forum for transportation. Having transportation in Milford will be voted on on May 23rd. The Humanitarian Coalition has brought the YMCA on board for the feeding program to oversee it. There’ll be a meeting at Trinity on June 18th.

New Business

- ✦ Ruth needs to have someone do the meat pick up on alternating Wednesday’s starting May 18th.

Closing Worship (*Ginny Starkis*) The meeting ended with a prayer from the 1927 Book of Offices.

Upcoming Leadership Events:

- ✦ Upcoming Vestry Persons of the Day
 - 15-May Pentecost Steve Ketcham
 - 22-May Trinity Sunday Jim Phillips (Bishop's Visitation)
 - 29-May Proper 4 Patricia Peterson
 - 05-Jun Proper 5 Ruth Warner
 - 12-Jun Proper 6 Peach Warren
 - 19-Jun Proper 7 Cheryl Martin (Father's Day)
- ✦ May 22nd – Episcopal Visit – Bp. Doug Fisher at the 10am service and Vestry / Leadership meeting after Coffee Hour
- ✦ Fr. Mac on Vacation – May 23rd – June 7th
 - Rev Dan Strong May 29
 - Rev Dr. Rich Simpson June 5
- ✦ Vestry Meeting – Monday, June 13th – Ralph Stafford, Facilitator
- ✦ Diocesan Convention – October 28-29 @ Marriott in Springfield
- ✦ Trinity Christmas Fair – December 3, 2016

2016 Events

- ✦ Monthly
 - First Friday – ROMEOs
 - Last Wednesday, Thursday and Friday – Community Dinner
- ✦ Shrove Tuesday Pancake Supper and Burning of the Ashes
- ✦ Ash Wednesday Service
- ✦ Adult Inquirer's Class (during Lent)
- ✦ Rotating Stations of the Cross in Lent
- ✦ St. Patrick's Day Dinner
- ✦ Community Blessing of the Palms (Palm Sunday)
- ✦ Maundy Thursday Service
- ✦ Good Friday – 3 Hour Service
- ✦ Easter Egg Hunt – Holy Saturday
- ✦ UTO Breakfast
- ✦ Newcomer's Potluck Supper
- ✦ Parish Clean Up Days (Spring and Fall)
- ✦ Pentecost – Mylar Balloons???
- ✦ Welcome to Summer BBQ
- ✦ Blessing of the Backpacks
- ✦ Welcome Back BBQ
- ✦ Ministry Fair
- ✦ Blessing of the Animals
- ✦ AGS Walk
- ✦ Fall Senior Social (Covenant Committee)
- ✦ Taste of Trinity
- ✦ Italian / Harvest Supper
- ✦ Covenant Evensong and Potluck (Thanksgiving)
- ✦ Thanksgiving Baskets
- ✦ Thanksgiving Meal Delivery
- ✦ Jesse Tree
- ✦ Christmas Fair
- ✦ Caroling to Homebound
- ✦ Ecumenical Christmas Concert
- ✦ Blue Christmas Service
- ✦ Annual Meeting