

**Vestry Meeting Minutes
Trinity Church – Milford
7pm on December 12, 2016**

Check-in and Opening Worship (*Patricia Peterson*)

Attendees: Fr. Mac Murray, Dwight Kee, Dianne Belamarich, Peach Warren, Jim Phillips, Ginny Starkis, John Ellis, Cheryl Martin, Cheryl Edinger Taylor, Gayle Ruscitti, Patricia Peterson, Sarajane Duncan-Richter

Absent: Ruth Warner, Elaina Chambers, Steve Ketcham, Lucille Clinkman, Ralph Stafford

- ✦ Check-in – vestry members shared what their favorite childhood movie was.
- ✦ Opening Worship – a reading was read from the Book of Common Prayer.

Housekeeping

- ✦ Adoption of the Agenda – **A motion was made and seconded from the floor to accept the agenda as presented. It passed unanimously.**
- ✦ Acceptance of the Minutes of the November 2016 Meeting – **A motion was made and seconded from the floor to accept the Minutes of the November Vestry meeting as amended and provided via email. It passed unanimously.**

Sabbatical Planning

- ✦ Committee Work – there's a group that has been meeting to discuss what will happen while Fr. Mac is on Sabbatical. A third meeting will take place Tuesday the 20th at 6:30 PM. The focus thus far has been what are we doing about services while Fr. Mac is away. Wed and Sat we'll ask the regular attendees if they would be content with morning/evening prayer without a Eucharist. Supply clergy is available for the Sunday dates.
- ✦ Vestry Work – The vestry continues its' work while the priest is away.
- ✦ RenewalWorks – Sabbatical isn't just for the priest...it's also a time for the parish to focus on themselves...where are we going what are we doing. etc. Renewalworks is a program focused on the spiritual wellbeing of the parish and how the work of the parish fits together with the individual's spiritual path. The Sabbatical committee was divided about whether "Renewalworks" is for us. The Renewalworks process is started before the priest leaves for sabbatical so he/she can assist with the process and use the results while on sabbatical. The program director, Jay Sidebotham, joined the meeting via a conference call. After much discussion, it was decided that we are not ready to take do the Renewalworks program at this time but would definitely consider it in the future. The Sabbatical Committee would like to keep it simple. If the vestry has any ideas please send them along.

Parishioner Sharing - Comments / Discussion

- ✦ Christmas Fair Feedback – the fair went really well and netted close to \$14K. There wasn't as much foot traffic as there has been in the past.
- ✦ Caroling – they visited 4 shut ins and the memory unit at Cornerstone and had a wonderful time.
- ✦ Blue Christmas – 11 people attended.
- ✦ Women's Christmas Party – The party was peaceful and fun.

Treasurer's Report (*Cheryl Edinger-Taylor / Karen Carig-O'Neill*)

- ✦ November Treasurer's Report – about \$9K in pledges will not be coming in due to various reasons. We paid for the windows out of our reserve funds. We may decide to pull some funding from the diocesan holdings. A capital campaign is needed to pay for the windows, organ and erasing the deficit we've been carrying for 15 years. **A motion was made and seconded from the floor to accept the balance sheet as presented. It passed unanimously.** The finance committee will discuss compensating Beth Washburn when she fills in for Magee and present it to the vestry at the next meeting. **A motion was also made and seconded from the floor to accept the Treasurer's report as presented. It passed unanimously.**
- ✦ Finance Committee Activities
- ✦ Stewardship Status – we are behind approximately \$62K but only have 88 pledges in. The stewardship committee will be making calls.
- ✦ Capital Campaign Status – the Finance Committee is looking at consultants.

Communications Streamlining

- ✦ The Christmas Fair wasn't publicized on the church website.

- ✦ A parishioner has come forward wanting to revamp the website and the vestry would take responsibility for updating the site... It would be a group effort. She is also well versed in "Mail Chimp" and all of its' possibilities.

Wardens' Report (*Dwight Kee and John Ellis*)

- ✦ Annual Meeting February 5th – Vestry Hosted Pot Luck Brunch
- ✦ February Vestry Retreat – thinking of having it on a Saturday morning from 9-12.
- ✦ Succession Planning
 - Wardens: Dwight Kee and John Ellis – Dwight will continue as Sr. Warden. John is stepping down.
 - Vestry Class of 2017: Lucille Clinkman, Sarajane Duncan-Richter, Steve Ketcham, Jim Phillips, Ralph Stafford

Rector's Report (*Fr. Mac*)

- ✦ Away after Christmas (Dec 27 – Jan 7) – Mary Johnson will lead Lessons and Carols Services on 12/31-1/1 and Evening Prayer on the 7th and will preach on the 8th. Fr. Mac will then be away for 5 days at a seminar.

New Business

- ✦ Vestry members are asked to contact their groups about their input to the annual report. Jim was delivering meals on Thanksgiving Day. The person he delivered to would like to come to church but doesn't have a ride... Is this a ministry we're missing out on. The other thing he discovered is that there are quite a few Episcopalians in the complex where she lives...could we bring church to them?

Closing Worship (*Patricia Peterson*) the meeting closed with "The Great Thanksgiving".

CALENDAR: [See Attached Calendar](#)

Upcoming Leadership Events:

- ✦ Upcoming Vestry Persons of the Day
 - 18-Dec 4 AdventPeach Warren
 - 24-Dec Christmas EveCheryl Martin – 4pm
 - 24-Dec Christmas EveGinny Starkis – 7pm
 - 24-Dec Christmas EveGayle Ruscitti – 10:30pm
 - 25-Dec Christmas DayRalph Stafford – 9am
 - 01-Jan..... 1 ChristmasLucille Clinkman
 - 08-Jan..... 1 EpiphanyDwight Kee
 - 15-Jan..... 2 EpiphanyJohn Ellis
 - 22-Jan..... 3 EpiphanyDianne Belamarich
 - 29-Jan..... 4 EpiphanySarajane Duncan-Richter
 - 05-Feb Annual Meeting Vestry

- ✦ Vestry Meeting – Monday, January 9th – Ruth Warner, Facilitator
- ✦ Annual Meeting – Sunday, February 5th – 9am service – Vestry Hosted Pot Luck Brunch
- ✦ Vestry Retreat –Saturday, February 18th – Trinity Parish Hall

Annual Events

- ✦ Monthly
 - First Thursday – Laundry Love at Double Bubble
 - First Friday – ROMEOs
 - Third Wednesday – Laundry Love at EZ
 - Last Wednesday, Thursday and Friday – Community Dinner
- ✦ Shrove Tuesday Pancake Supper and Burning of the Ashes
- ✦ Ash Wednesday Service
- ✦ Adult Inquirer's Class (during Lent)
- ✦ Rotating Stations of the Cross in Lent
- ✦ St. Patrick's Day Dinner
- ✦ Community Blessing of the Palms (Palm Sunday)
- ✦ Maundy Thursday Service
- ✦ Good Friday – 3 Hour Service
- ✦ Easter Egg Hunt – Holy Saturday
- ✦ UTO Breakfast
- ✦ Newcomer's Potluck Supper
- ✦ Parish Clean Up Days (Spring and Fall)

- ✦ Pentecost – Mylar Balloons
- ✦ Welcome to Summer BBQ
- ✦ Blessing of the Backpacks
- ✦ Welcome Back BBQ
- ✦ Ministry Fair
- ✦ Blessing of the Animals
- ✦ AGS Walk
- ✦ Fall Senior Social (Covenant Committee)
- ✦ Taste of Trinity
- ✦ Italian / Harvest Supper
- ✦ Covenant Evensong and Potluck (Thanksgiving)
- ✦ Thanksgiving Baskets
- ✦ Thanksgiving Meal Delivery
- ✦ Jesse Tree
- ✦ Christmas Fair
- ✦ Caroling to Homebound
- ✦ Ecumenical Christmas Concert
- ✦ Blue Christmas Service
- ✦ Annual Meeting