

**Vestry Meeting Minutes
Trinity Church – Milford
7pm on October 10, 2016**

Check-in and Opening Worship (*Steve Ketcham*)

Attendees: Fr. Mac Murray, Dwight Kee, Dianne Belamarich, Ruth Warner, Peach Warren, Jim Phillips, Steve Ketcham, Patricia Peterson, Ginny Starkis, Lucille Clinkman, Ralph Stafford

Absent: Elaina Chambers, Sarajane Dunch-Richter, John Ellis, Cheryl Edinger Taylor, Cheryl Martin, Gayle Ruscitti

- ✦ Check-in – Vestry members were asked to mention something that surprised them recently...good, bad or indifferent.
- ✦ Opening Worship – Steve read a prayer from the New Zealand Prayer Book.

Housekeeping

- ✦ Adoption of the Agenda – **A motion was made and seconded from the floor to accept the agenda as presented. It passed unanimously.**
- ✦ Acceptance of the Minutes of the September 2016 Meeting – **A motion was made and seconded from the floor to accept the Minutes of the September Vestry meeting as amended and provided via email. It passed unanimously.**

Parishioner Sharing - Comments / Discussion

Lucille visited Ruth Doyle and she was doing really well.

A parishioner commented that she can't always hear the announcements very well when people announce from the back of the church.

Treasurer's Report (*Cheryl Edinger-Taylor / Karen Carig-O'Neill*)

- ✦ **September Treasurer's Report** – The treasurer is ill so the report isn't complete.
- ✦ **Finance Committee Activities**
 - **Plan for Windows** – The windows have been ordered. The contractor has been agreed upon. Materials will run around \$22K, the construction itself is the balance of the cost. The siding needs to be removed and the building rewrapped and sided with the old siding and some new to fill in where needed. Construction costs will run around \$37K.
 - **Capital Campaign** – The plan is to do a capital campaign in the Spring.
 - The organ committee went visiting on Saturday to hear other organs.
 - We'll be looking at whether we can afford an associate rector in the Spring with Mary having to resign as pastoral associate.
 - The paid positions of the parish are undergoing a review.
 - Rectory Bathroom – Harry Baker is rebuilding the bathroom.

Vestry Handbook and Vestry Resource Guide

- ✦ **The Vestry Resource Guide**
 - **Discussion of Chapter 6** – “Stewardship and Vision”. Churches looking to do a Capital campaigns would benefit from a professional consultation.
 - Churches need to let go of dying programs and make room for new ones.
 - Planned giving... is the term used to describe the ways money or assets can be left to your church upon your death.
- ✦ **The Vestry Handbook**
 - **Discussion of Chapter 6** – “Care and feeding of the Rector”. The diocese maintains an HR person to help with payroll, taxes etc. so churches in our diocese aren't in it alone.

Ministry Issues / Actions

- ✦ **Worship Experience / Worship Helpers:** Peach Warren – Peach is assuming the role of organizing LEM's and lay readers. Ushers are needed for the 10 AM service.
- ✦ **Education And Spiritual Development:** Ginny Starkis & Elaina Chambers – nothing to report
- ✦ **Pastoral Care:** Patricia Peterson – nothing to report
- ✦ **Mission and Outreach:** Lucille Clinkman and Cheryl Martin. – operation Christmas Child is running through November 13 and the change the babies campaign is running continuously.
- ✦ **Parish Life:** Steve Ketcham and Ralph Stafford – nothing to report
- ✦ **Fundraising And Parish Wide Events:** Gayle Ruscitti and Ruth Warner
 - **Christmas Fair Preparation** – to be discussed next month
 - **Evensong November 12th** – we'll gather to celebrate community service and Fr. Mac's 10 year anniversary.

- ✦ **Congregational Development:** Sarajane Duncan-Richter – no report
 - **Safe Church** – Peach Warren – Safe church training is this Wed. at 6PM.
- ✦ **Management Of Parish Resources:** John Ellis and Jim Phillips – nothing new to report

Wardens' Report (*Dwight Kee and John Ellis*)

- ✦ **Planning Committee for the February Vestry Retreat** – Friday, February 17th & Saturday, February 18th
 - **RenewalWorks** – John will attend a meeting on renewalworks at the diocesan convention for ideas.
- ✦ **10th Anniversary Celebration** – October 17th and November 12th, Helpers needed to help clean up for both celebrations.
- ✦ **Stewardship Planning** – People are speaking each week. John spoke last week and Kevin spoke this week.
- ✦ **Succession Planning** – The people below are scheduled to finish their terms. While they are eligible to rejoin, more are always welcome. See a vestry member or Fr. Mac if you're interested.
 - **Wardens:** Dwight Kee and John Ellis
 - **Vestry Class of 2017:** Lucille Clinkman, Sarajane Duncan-Richter, Steve Ketcham, Jim Phillips, Ralph Stafford

Pastoral Associate's Farewell Report (*Mary Johnson*) – *Mary will be going back to nursing full time so has had to reluctantly resign as pastoral associate.*

Rector's Report (*Fr. Mac*)

- ✦ Sophie McGinnis received her liver transplant today. This will obviously radically change her life forever.
- ✦ Ann Marie has been in contact with Frederick in Haiti and received a lot of input from him about their needs and established a funding page. It can be found in a link on the Trinity web page.
- ✦ Trinity has been blessed with some new couples and new families.

New Business – Nothing new...not previously mentioned

Closing Worship (*Steve Ketcham*) *The meeting closed with the night prayer from the new Zealand prayer book and the Lord's prayer.*

CALENDAR: See Attached Calendar (to be provided at Vestry Meeting)

Upcoming Leadership Events:

✦ ... **Upcoming Vestry Persons of the Day**

- **16-Oct Proper 24** **Ralph Stafford**
- **23-Oct Proper 25** **Lucille Clinkman**
- **30-Oct Proper 26** **Ginny Starkis**
- **06-Nov Proper 27** **John Ellis (DST Ends)**
- **12-Nov 5pm service & Dinner** **Dianne Belamarich (Community Thanksgiving)**
- **13-Nov Proper 28** **Sarajane Duncan-Richter**
- **20-Nov Proper 29** **Steve Ketcham**

✦ ... **Diocesan Convention – October 28-29 @ Marriott in Springfield**

✦ ... **Community Thanksgiving Evensong and Supper – November 12, 5pm**

✦ ... **Vestry Meeting – Monday, November 14th – Jim Phillips, Facilitator**

✦ ... **Trinity Christmas Fair – December 3, 2016**

✦ ... **Vestry Retreat – Friday / Saturday, February 17th and 18th – Location TBD**

Annual Events

✦ ... **Monthly**

- **First Friday – ROMEOS**
- **Last Wednesday, Thursday and Friday – Community Dinner**

✦ ... **Shrove Tuesday Pancake Supper and Burning of the Ashes**

✦ ... **Ash Wednesday Service**

✦ ... **Adult Inquirer's Class (during Lent)**

✦ ... **Rotating Stations of the Cross in Lent**

✦ ... **St. Patrick's Day Dinner**

- ✦ ... Community Blessing of the Palms (Palm Sunday)
- ✦ ... Maundy Thursday Service
- ✦ ... Good Friday – 3 Hour Service
- ✦ ... Easter Egg Hunt – Holy Saturday
- ✦ ... UTO Breakfast
- ✦ ... Newcomer's Potluck Supper
- ✦ ... Parish Clean Up Days (Spring and Fall)
- ✦ ... Pentecost – Mylar Balloons ???
- ✦ ... Welcome to Summer BBQ
- ✦ ... Blessing of the Backpacks
- ✦ ... Welcome Back BBQ
- ✦ ... Ministry Fair
- ✦ ... Blessing of the Animals
- ✦ ... AGS Walk
- ✦ ... Fall Senior Social (Covenant Committee)
- ✦ ... Taste of Trinity
- ✦ ... Italian / Harvest Supper
- ✦ ... Covenant Evensong and Potluck (Thanksgiving)
- ✦ ... Thanksgiving Baskets
- ✦ ... Thanksgiving Meal Delivery
- ✦ ... Jesse Tree
- ✦ ... Christmas Fair
- ✦ ... Caroling to Homebound
- ✦ ... Ecumenical Christmas Concert
- ✦ ... Blue Christmas Service
- ✦ ... Annual Meeting

